



Special Education Indicator Data – Due Date: October 1

Contact: Pam Kasl (402-471-4341 or pam.kasl@nebraska.gov)

The number of children transitioning from Part C Early Intervention, for whom parent refusal to provide consent caused delays in evaluation or initial services for Part B Early Childhood Special Education.

Data Submission:

- Data requested must be submitted through the NDE Portal, on the **ILCD website**.
- Select '**Data Entry**' from the Monitoring Menu across the top of the page.
- On the yellow table, "**Part B Indicator 12**", select the reporting year "**7/1/2013-6/30/2014**".
- Enter the appropriate number on **line D**. Data for lines A-C are imported from NSSRS.



New Staff Reporting Validation Errors

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The following validation errors for the 2014-2015 NSSRS Staff Reporting system will be activated today. These errors will run for your district once you have begun filling in your staff for 2014-2015, and they will run for all districts after September 15.

554 Staff Missing Email Address In Staff Reporting - Staff in NSSRS Staff Reporting is missing a valid email address and is assigned in a contracted position that requires it (position codes 1110, 1121, 1125, 1150, 1160, 1161, 1162, 1163, 1164, 1170, 1180, 2320, 2321, 2322, 2323, 2326, 2410, 2415)

555 Teacher Missing Subject Area In Staff Reporting - Staff in NSSRS Staff Reporting is missing a Subject Area Code and is assigned as a teacher (position codes 1150, 1160, 1161, 1162, 1163, 1164, 1170, 1180)



Student Clearinghouse Data Download Files Updated

Contact: Max Reiner (402-471-6751 or max.reiner@nebraska.gov)

The National Student Clearinghouse Data Download in the NSSRS Validation website has been modified. The data download files will now include the most up-to-date college data we currently have for your graduates. The files will now also include records for late (5th or 6th year) high school graduates. You may access these files by logging into the Portal and opening NSSRS Validation, then click on Data Downloads in the top menu, then select Student Clearinghouse.



Reporting Summer 2014 Transfer Out Students

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The 2014-2015 NSSRS Calendar has been updated to provide additional guidance for School Enrollment submissions during the 2013-2014 Follow-up Collection #1 submission window. Students who transfer out of

the district after the last day of the 2013-2014 school year but before the first day of the 2014-2015 school year can be reported in one of two ways.

1. Exit them out of the 2013-2014 School Year – Upload School Enrollment record for the 2013-2014 school year during the “2013-2014 Follow-up Collection #1” submission window which is open August 18-October 15, 2014. This is the preferred option.

Or

2. Enter them into 2014-2015 Student Template (0 FTE) and exit them in the 2014-2015 School Enrollment Record with enrollment code 201 (Transfer Out) as of the first day of school. Submit during the “2014-2015 Fall Collection” submission window which is open August 18-October 15, 2014.



Distance Education Incentive Payments

Contact: Shane Rhian (402-471-4313 or shane.rhian@nebraska.gov)

Distance Education Incentive payments will be processed by the Department the week ending September 19 and should be received by school districts on or before Friday, September 26. Please contact Shane Rhian with any questions about your payment.



2014-2015 Staff Reporting - Due: September 15

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The 2014-2015 Staff Reporting collection opened Monday, August 4. State statute requires Public Districts and NonPublic Systems to submit a Fall Personnel Report by **September 15**. The NSSRS Staff Reporting data collection is located under the “Student & Staff (NSSRS)” tab in the portal. Special Purpose Schools (State Operated), Education Service Units and Interim Programs (Rule 18) should report during this timeframe as well. Options for submission are online entry and upload.

Two new fields this year:

Electronic Mail Address: Staff Demographics (Field 27)

Primary Subject Area: Staff Demographics (Field 28)

For Primary Subject Area, please refer to the “2014-2015 Course Code & Clearing Endorsement Document” for complete descriptions of courses under each subject area. This can be found on the NSSRS Resources page under Program-Specific Information at <http://www.education.ne.gov/nssrs/Resources.html#Calendar>.



The following collections are currently open in the Consolidated Data Collection (CDC)

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Please refer to the CDC Calendar which is located on the NSSRS Resources page at <http://www.education.ne.gov/nssrs/Resources.html#Instructions> and also review the instructions available in each of the CDC collections for further details about each collection.

Assessed Valuation and Levies

Assessed valuation and levies. Distance between high school attendance centers. **Due Date 10/15/2014**

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Elementary Site Allowance

Districts that are applying for the Elementary Site Allowance. This form to be completed by a school district with multiple elementary attendance sites. A qualifying elementary site shall be an elementary attendance site, in a district with multiple elementary attendance sites, which (a) does not have another elementary attendance site within 7 miles in the same school district, or (b) is the only public elementary attendance site located in an incorporated city or village. **Due Date 10/15/2014**

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Non-Certificated Staff

Report of Non-Certificated Staff. **Due Date 10/15/2014**

Collection completed by Public, State Operated and ESU's

For more information, contact Pam Tagart – pam.tagart@nebraska.gov (402) 471-4735

Nonpublic Dropout Report

Collects Nonpublic dropout data. **Due Date 10/15/2014**

Collection completed by Nonpublic

For more information, contact Pam Tagart – pam.tagart@nebraska.gov (402) 471-4735

Nonpublic Membership Report

Collects membership data from Nonpublic Systems. **Due Date 10/15/2014**

Collection completed by Nonpublic

For more information, contact Jill Aurand – jill.aurand@nebraska.gov (402) 471-3321

PK-K Instructional Program Hours

Instructional program hours including kindergarten program type. **Due Date 10/15/2014**

Collection completed by Public

For more information, contact Tammi Hicken – tammi.hicken@nebraska.gov (402) 471-3184

School Age Final Financial Report (FFR)

School District's/ESU's claim reimbursement for SPED School age expenditures. **Due Date 10/31/2014**

Collection completed by Public and ESU's

For more information, contact Lori Adams – lori.adams@nebraska.gov (402) 471-2637

Student Growth Adjustment

Districts applying for the student growth adjustment. Districts must estimate their 2015/16 average daily membership and provide evidence supporting the estimate. Estimated student growth is the difference between the 2014/15 fall membership and 2015/16 estimated average daily membership. **Due Date 10/15/2014**

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Substitute Teachers

Report all substitute teachers. **Open all year - Due Date 6/16/2015**

Collection completed by Public, Nonpublic, State Operated, ESU and Interim

For more information, contact Kevin Peters – kevin.peters@nebraska.gov (402) 471-0739

Summer School Student Unit

Number of students by grade who attend summer school: 1) attending remedial Math or Reading, 2) students eligible for free lunch or free milk. **Due Date 10/15/2014**

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323

Teacher and Principal Evaluation Survey

NDE Principal Performance Survey and NDE Teacher Performance Survey (State Fiscal Stabilization Fund Assurances). **Due Date 10/15/2014**

Collection completed by Public

For more information, contact Diane Stuehmer – diane.stuehmer@nebraska.gov (402) 471-1740

Technology Plan (Nonpublic optional)

District Technology, Education, Assessment and Management Plan. **Due Date 11/30/2014**

Collection completed by Public, Nonpublic, State Operated and ESU's

For more information, contact SuAnn Witt - suann.witt@nebraska.gov 402) 471-2085

Title I Annual Caseload Count of Children In Local Institutions For Neglected or Delinquent

The purpose of this annual caseload count is to provide the State Educational Agency with current information on the location and number of children living in institutions for neglected or delinquent children, or in local correctional institutions. The information collected will be used in the Title I formula for computing allocations for local educational agencies. **Due Date 12/5/2014**

Collection completed by Public

For more information, contact Pat Frost – pat.frost@nebraska.gov (402) 471-2478

Title III Professional Development

Districts or ESU consortia that receive funds under Title III Limited English Proficient grants should complete this information. It is designed to collect information on the types of professional development provided under Title III for the previous school year. Title III subgrantees only. **Due Date 10/1/2014**

Collection completed by Public and ESU's

For more information, contact Terri Schuster – terri.schuster@nebraska.gov (402) 471-4694

Two-Year New School Adjustment Application

Districts applying for a Two-Year New School Adjustment. School districts applying for the two-year new school adjustment will need to provide estimated additional student capacity and provide supporting evidence.

Due Date 10/15/2014

Collection completed by Public

For more information, contact Jen Utemark – jen.utemark@nebraska.gov (402) 471-3323



AYP District and School Level Verification

Contact: Diane Stuehmer (diane.stuehmer@nebraska.gov or 402-471-1740) or Randy McIntyre (randy.mcintyre@nebraska.gov or 402-471-1749)

It is time to review AYP District and School level data. There are two ways to do this. The first is to do the following:

- Log into the NDE Portal and select "Data Collections"
- Select "State of the Schools Report Card-Preview Site 2013-2014"
- From the tabs across the top of the page, hover over "Preview Window," and select "Audit AYP Data".

Listed below are the steps for auditing/verifying data through the NSSRS Validation:

1. Log into the NDE Portal
2. Select "Students & Staff (NSSRS)"
3. Choose "NSSRS Validation"
4. Change the Year to 2014-06-30
5. Hover over "System Lookups" from the row of tabs on the top of the page

6. Select "Accountability Count Verification"
7. Choose the Subject from the drop-down box
8. Select "AYP Assessment Details" from the drop-down box
9. Click on the "Submit" button
10. From the drop-down box, select the school you want to view. Leave as "All" if you wish to review district level data for a grade span.
11. In the drop-down box, choose the grade
12. "Submit"
13. The AYP Groups are identified on this page. Select "Audit" at the end of the row for the AYP Group you want to verify. Repeat this step to audit the data for other groups of students.



McKinney-Vento Dispute Resolution Process

Contact: District's Title I consultant (402-471-2481) or
State Homeless Liaison Cathy Mohnike (402-471-1419 or cathy.mohnike@nebraska.gov)

This is a friendly reminder that due to the McKinney-Vento Act and NDE Rule 19 a District Dispute Resolution Process that follows prescribed guidelines and timelines must be in place. Check the District's Dispute Resolution Process to determine if it is in compliance by going to the NDE website, Homeless page and compare the District Dispute Resolution.



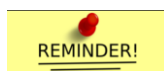
NeSA-RMSW 2014-2015 Key Dates

Contact: Valorie Foy (402-471-2495 or valorie.foy@nebraska.gov)

Key dates for NeSA-RMSW are presented in the following table.

Provide Student Information in NSSRS for NeSA-W Field Test and NeSA-W Practice Test	October 15, 2014
Update Student Information in NSSRS for NeSA-W Operational Test	December 1, 2014
Update Student Information in NSSRS for NeSA-RMS Operational Test	January 30, 2015

Additional information on NeSA testing is available at the Statewide Assessment Website:
<http://www.education.ne.gov/Assessment/Index.html>



NDE Student Unique Identifier – It's That Time Again to Update

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

All students in Pre-Kindergarten – Grade 12 (Public, NonPublic and State Operated Systems) and Postsecondary students (Nebraska Community Colleges, State Colleges and University of Nebraska students) need to be updated each year with current school information. Step-by-Step instructions can be found on our website at the following web address: http://www.education.ne.gov/nssrs/docs/NSSRS_Steps_Uniqid_v7.pdf.

Prior to submitting the Student template for the first time for 2014-2015 school year, **ALL new and returning students** should have their Unique Identifier (State ID's) assigned/updated. On all returning students, any information that has changed (grade level, school building and school year) needs to be updated in the Student Unique Identifier Collection.



State of the Schools Report (SOSR) Calendar for 2014

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The following provides the dates when data and decisions will be available for review in the 2014 SOSR Preview prior to public release. Once the Report Card is released to the public, the data will not be changed so it is important for Districts to review their data. The 2014 SOSR Preview will be available through the NDE Portal.

Date	Activity	Public/District
Aug. 25, 2014	2013-2014 SOSR District Preview opens with the following data: Data from End-of-Year NSSRS Reports Preliminary AYP results for the 30 day review NeSA Reading, Math and Science and Grade 4 Writing results (disaggregated) NePAS without graduation data or ranking	District only
Sept., 24, 2014	Last day AYP Appeals will be accepted	District Only
Oct. 8, 2014	PLAS review begins on 2013-2014 SOSR District Preview	District Only
Oct. 24, 2014	SOSR 2013-2014 Report Card released to the public	Public
Oct. 29, 2014	PLAS list added to the Public SOSR 2013-2014 Report Card	Public
Nov. 14, 2014	NePAS released with Graduation data and ranking, drop-out data added to the 2013-2014 SOSR District Preview	District Only
Nov. 21, 2014	NePAS released with Graduation data and ranking, drop-out data added to the Public SOSR 2013-2014 Report Card	Public

HOW TO CONTACT THE NDE HELPDESK

There are three ways to contact the NDE Helpdesk with questions.

All three ways get to the same place, so please only use one of the following options.

If you send more than one request this may delay our response as we coordinate all requests.

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.

OR

2. Email: nde.helpdesk@nebraska.gov

OR

3. Call Toll Free: 888-285-0556

Please leave your full name, organization, call back number and a brief description of your question.

ALSO: If you have contacted your area's NDE Trainer or Program Staff person, please do not also contact the Helpdesk. Multiple contacts will delay the response.

THANK YOU!

NDE Bulletin now available in RSS Feed

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

Ginny Carter, Helpdesk Manager

Nebraska Department of Education - Data, Research and Evaluation

301 Centennial Mall South - Lincoln, NE 68509

ginny.carter@nebraska.gov 402-471-2369

Helpdesk: Toll Free 888-285-0556

Email: nde.helpdesk@nebraska.gov